



# **Operational Summary**

# Tally List Screen

- New Pack function creates a Pack# based on a Pack-Rule defined in Device Configuration, and opens the Product Screen to select a product for tallying
- Scroll up or down to select a Pack, before marking, opening, or deleting a pack
- Do not mark packs "done" until completely done with each pack and ready to send
- Packs may be marked "done" after completing data-entry for each pack, or after completing a group of packs.
- Scan DONE from the RapidScan ruler, or tap the DONE button when finished tallying and the record is ready to be sent to the desktop PC.
- After returning to this screen from tallying, the latest tallied pack is selected/highlighted
- To unmark a pack that was marked "done" previously, select "Done" or "Sent" Status from the "Pack Status" list on the top of the screen; marked Packs will be listed if any. Scroll down/up to select the desired Pack and click Tally. This will reset the record's done status; the status may be also reset from the menu File > Status > Reset.

### **Product Selection**

- Select products by scanning from RapidScan<sup>™</sup> ruler or Scan-Sheet
- In "Basic" mode, the system constructs a product description automatically; there is no product-ID to match.
- In "Extended" mode, the system will perform a "Find" with each scan, Found-Count is visible in title, and next to the Found label
- Scan in the order: Species  $\rightarrow$  Grades  $\rightarrow$  Thickness
- The system will narrow the matching records from species, grades, to thickness.
- It's possible to return to the product selection from Tally screen by selecting the Pack > Product menu item.

# Tally

- First, scan Length value from the RapidScan ruler
- To start tallying, hold ruler against the lumber-width, and scan corresponding width-barcode from ruler
- Each width-scan adds 1 count, computes footage (or other unit of measure), and computes totals
- For a different length, simply scan the new length value from the ruler
- If an error is entered, i.e. wrong width, you may quickly reverse the last Added tally by
  pressing F8, or tapping the Mode > Undo Last menu item. If you have more tallies to correct,
  switch to "subtract" mode by scanning "Add/Subtract", or by pressing F10, or by tapping the
  Mode > Subtract menu item. Observe that the "plus" sign in the Add button, turns to "minus"
  sign. Then scan or enter the *length x width* pair that's in error, to be removed. While in the
  "Subtract" mode each entry made will be removed from the tally. Switch the mode back to
  "Add" to resume normal operations.
- When finished tallying a particular pack, scan "Done", tap the Exit button, or press ESC to return to Tally List
- Note that you need to scan "Done" a 2<sup>nd</sup> time, from Tally List to Mark the Pack as "DONE", tap DONE button, or press F5.

# Transfer

- Packs must be marked DONE before they will transfer to the Desktop; scan DONE from the RapidScan ruler, tap the DONE button, or press F5 in Tally List screen.
- If "Delete after transfer" option is selected in device configuration, the Pack will be removed as soon as it's marked "Done"; the pack may be listed under "Sent" until transferred. Manually delete packs if they are not selected to be deleted automatically.
- Do not mark packs done while the device is connected to the Desktop
- To send packs from Desktop to Device, the pack must be assigned to the correct device ID